

## CASSC Work Programme Forum Suggestions 2016/17 – Scoring Matrix

		Yes	No	Maybe	Comments/ Timings
	<b><u>Standard items – usually considered at Committee</u></b>				
1	Corporate Plan and Budgetary Proposals	✓			<b>February 2017</b>
2	Cabinet Responses to Inquiries – <i>How to Reduce Crime &amp; Disorder in the Night Time Economy in a time of austerity</i>	✓			<b>September 2016</b>
3	ACRF & CSSIW Reports – joint committees with CYP	✓			<b>11 July 2016</b> <b>1 December 2016</b>
	<b><u>Overarching items</u></b>				
4	Performance Reports and Savings Reports.	✓			
	<ul style="list-style-type: none"> <li>○ Retain the performance panel to scrutinise quarterly performance and to form a view for the whole Committee of the new performance framework when available (<i>Cllr Sanders</i>).</li> <li>○ Crime and Disorder performance reports</li> </ul>	✓			Performance Panel outside Committee–retain. <b>Quarterly reports - September Q1, November Q2, Feb/March Q3, May Q4 – emphasis on homelessness target setting, voids, disabled adaptations, DTOC and repairs performance and Community Safety reports.</b> <i>Deep Dives as required</i>

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5	Implementation of agreed recommendations from previous Inquiries.	✓			PSO to prepare 'review paper' that is then circulated by email to all Members. Review paper is to take stock of work to date and impact of this and will be used to feed into final annual report, due in March 2017.
	<ul style="list-style-type: none"> <li>○ Human trafficking and IAA (<i>Cllr Sanders</i>)</li> <li>○ Night Time Economy - action re BID (<i>Cllr McGarry</i>).</li> <li>○ A stock-taking strand in the work stream that looks at what has been raised through scrutiny over the last four years, what has been achieved and what remains to be done. For issues that have been raised but not dealt with, there needs to be clarity about the timescales for implementation, or an agreed position that issues will not be pursued with an explanation as to why(<i>Cllr Magill</i>).</li> <li>○ Implementation of agreed recommendations from other previous Inquiries – <ul style="list-style-type: none"> <li>○ <i>Welfare Reform Inquiries</i></li> <li>○ <i>Meeting Affordable Housing Need</i></li> <li>○ <i>Carers</i></li> <li>○ <i>Gypsy &amp; Traveller Accommodation</i></li> <li>○ <i>Anti-Social Behaviour</i></li> <li>○ <i>Provision of Adult Social Care Services to Minority Communities</i></li> <li>○ <i>Dangerous Dogs.</i></li> </ul> </li> </ul>				<p>Review paper to include progress re agreed recs from previous inquiries, listed in adjacent column, as well as other work undertaken such as deep dives and work from committee meetings (via Chair's letters).</p> <p><b>Timing is flexible</b> to fit in with other work load demands.</p>

		Yes	No	Maybe	Comments/ Timings
	<b><u>Public and Private Housing</u></b>				
<b>6</b>	Housing (Wales) Act 2014 implementation.				Should happen via various scrutinies below, such as homelessness & PRS
<b>7</b>	Cardiff Housing Strategy.	✓			Pre-decision at <b>July</b> Committee – use this to determine if further scrutiny required.
	<ul style="list-style-type: none"> <li>○ Housing Strategy ( and as the year progresses the action plans that come out of this on different areas such as overcrowding etc.) (<i>Jane Thomas</i>)</li> </ul>				
	<ul style="list-style-type: none"> <li>○ Look at Housing Strategy in terms of Private Rented Sector need and empty properties (<i>Cllr McGarry</i>).</li> </ul>				
<b>8</b>	Private Rented Sector	✓			At Committee – <b>timing flexible</b> , when there's space from other items. Members would like SU reps and Landlord reps there as well as officers and Cab Member.
	<ul style="list-style-type: none"> <li>○ Additional Licensing Scheme.</li> <li>○ Rent Smart Wales - another look with representatives from students union and RLA to talk about how Rent Smart Wales works alongside additional licensing(<i>Cllr Carter</i>)</li> </ul>				
<b>9</b>	The HRA Business Plan ( <i>Jane Thomas</i> ).	✓			At Committee <b>Dec/ Jan</b> – as pre-decision – but have it as shorter item than previously and focus on changes.

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<b>10</b>	Homelessness	✓			Performance Panel to take the lead on both of these suggestions and feedback to Committee as appropriate.
	○ In particular EEA Homelessness - an update on how things are (Cllr McGarry).				
	○ Development of homelessness targets for 2017/18 ( look at in January 2017) (Sarah McGill)				
<b>11</b>	Voids	✓			Performance Panel to take the lead on both of these suggestions and feedback to Committee as appropriate.
	○ follow up on the new process the service area is putting place (Cllr Sanders)				
	○ Update on voids (Cllr McGarry).				
<b>12</b>	Gypsy & Traveller Site Selection.	✓			Pre-decision at <b>July</b> Committee – use this to determine if further scrutiny required.
	○ Gypsy and Traveller site provision (Jane Thomas) ○ Gypsy and traveller sites (Cllr McGarry).				
	<b><u>Disabled Facilities Grants</u></b>				Performance Panel to take the lead on these suggestions and feedback to Committee as appropriate.
<b>13</b>	Disabled Facilities Grants - on the back of our scrutiny 8 June 2016 (Cllr Carter) Update on DFGs (Cllr McGarry)	✓			
	<b><u>Community Safety/ Crime and Disorder</u></b>				
<b>14</b>	Anti Social Behaviour	✓			Tie into items 17 &18 below
<b>15</b>	Domestic Violence recommissioning (Jane Thomas)	✓			At Committee – <b>Sept</b>

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16	The use of council-owned roadside verges for the tethering of horses, an update on the Council's stray horse strategy and whether this needs to be adapted given the sudden switch from loose fly-grazing to tethering alongside busy arterial routes. What is the legal status of the use of Council-owned verges for this activity and what obligations does its tolerance impose upon the Council. Finally, how does the appearance of these animals, accompanied by attendant buckets and owner's vehicles mounting the verges to attend to the needs of their animals affect the reputation of the City? <i>(Cllr Cook)</i>		✓		Not agreed as an item to Committee. Members felt it would be better for Cllr Cook to raise with officers citing the Swansea Scrutiny work, to find out who is dealing with issue and what law says.
17	Community safety - T&F work looking at how the city responds to these requirements. <i>(Cllr Sanders)</i>	✓			Major item at Committee as set out below – <b>timing flexible</b> . Members want CSP to attend meeting as well (PCC, Police, Health etc.)
18	Crime and Disorder - including Prevent work. Invite the Police & Crime Commissioner to come and set out what committee should be doing. <i>(Cllr Sanders)</i>	✓			Clear need to establish where CSP is, now PSB established. Want to understand wider governance re CSP as well as operational issues, and want to use how working together to

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					tackle ASB and re community cohesion as specific operational issues to exemplify this. PSO to liaise with Jo Reay re above and to ask him for progress update re community safety performance reports. Members also wish to receive update privately re hate crime and how being dealt with.
	<b><u>Neighbourhood Renewal and Communities First</u></b>				
<b>19</b>	Communities First	✓			At <b>July</b> Committee – use this to determine if further scrutiny required.
<b>20</b>	Future of Neighbourhood Working ( <i>Sarah McGill</i> )		✓		Members felt that, in the last year of the administration, it would not be appropriate to carry out this work as the different political parties would be doing this.

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	<b><u>Advice &amp; Benefits</u></b>				
21	<ul style="list-style-type: none"> <li>○ Look at recommissioning of contract for provision of advice services - in particular the consultation process (<i>Cllr McGarry</i>).</li> <li>○ Recommissioning floating support / gender specific (for domestic abuse and Advice services) (<i>Jane Thomas</i>)</li> </ul>	✓			At Committee – <b>Sept</b>
	<b><u>Consumer Protection</u></b>				
	Nothing proposed			✓	Will depend on on-going discussions re cross boundary joint scrutiny with Bridgend and Vale.
	<b><u>Older Persons Strategy</u></b>				
23	Older Peoples Strategy review ( <i>Cllr McGarry</i> ).	✓			Not to have as a separate item but to include in Adult Safeguarding item as set out below.
24	I also wonder whether it is time to re-imagine how older people should be supported as their needs change - so that there is a move away from a task-based, accommodation-based culture to one that is truly based on outcomes ( <i>Cllr Magill</i> ).	✓			
	<b><u>Commissioning Strategy</u></b>				
25	Recommissioning floating support / gender specific (for domestic abuse and Advice services) ( <i>Jane Thomas</i> )	✓			At Committee – <b>Sept</b>

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	<b><u>Adult Social Care/ Community Care Services/ Mental Health &amp; Physical Impairment/ Health Partnership</u></b>				
<b>26</b>	Social Services & Well Being (Wales) Act 2014 implementation.	✓			Major item at Committee -
	<ul style="list-style-type: none"> <li>○ Monitoring of the implementation of the Social Services &amp; Wellbeing Act. In particular re: IAA (<i>Cllr McGarry</i>).</li> <li>○ SSWB Act - update at 6 months (<i>Cllr Carter</i>)</li> </ul>				focusing on Assessment process - to cover SSWB Act implementation as well as items below re preventative services and reshaping Adult Social Care. <b>Timing – advised by Tony Oct/ Nov.</b> Scope in advance and share with Members by email for review and amendment.
<b>27</b>	Integrating Health and Social Care				
	<ul style="list-style-type: none"> <li>○ Regionalisation re Integrating Health and Social Care (December) (<i>Tony Young</i>)</li> </ul>	✓			At Committee – <b>December or January</b> – with Rachel Jones and Tony Young – to include partnership with Health suggestion below.
	<ul style="list-style-type: none"> <li>○ Look at our partnership with Health – maybe bring in how we reduce DTOC and long-term health issues such as head</li> </ul>	✓			Overall partnership with Health to be included in Committee item



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	injuries( <i>Cllr McGarry</i> )				above with Rachel Jones. Performance Panel to keep an eye on DTOC performance. Members wish to look at DTOC performance results in <b>March</b> , to give time to see if new approaches working.
	<ul style="list-style-type: none"> <li>○ Preventative Services – work stream in IHSC Regional Partnership Board including Joint Equipment Service and Locality working pilot (<i>Sarah McGill</i>)</li> </ul>	✓			At Committee – as part of Assessment item above
	<ul style="list-style-type: none"> <li>○ Reshaping Adult Social Care</li> </ul>	✓			
	<ul style="list-style-type: none"> <li>○ Look at the Dementia Action Plan(<i>Cllr McGarry</i>)</li> </ul>	✓			Committee item - <b>flexible timing</b>
	<b>Adult Safeguarding</b>				Major item at Committee – <b>timing</b>
<b>28</b>	<ul style="list-style-type: none"> <li>○ Cardiff &amp; Vale Safeguarding Adults Board Annual Report and Cardiff Council Corporate Safeguarding Report.</li> <li>○ Adult Safeguarding - ahead of regional inspection (<i>Tony Young</i>).</li> </ul>	✓			<b>advised by Tony Jan – March</b> - use this item to test other aspects of service delivery, such as safeguarding elements in Older People’s Strategy, Domestic

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					Violence etc. Members want to be clear re governance of safeguarding now regional board.
	<b>Domiciliary Care</b>				Scrutiny to cover all aspects suggested in adjacent column – <b>timing advised by Tony Nov/ Dec.</b> Members want to be clear about what the Council is going to do to draw in other companies and increase capacity. Members also want to be clear about work to ensure quality and how the Council's commissioning processes – Proactis and Matrix – enable this.
<b>29</b>	<ul style="list-style-type: none"> <li>○ Domiciliary Care review (<i>Cllr McGarry</i>).</li> <li>○ Domiciliary Care Market - I would be keen to have officers on one side and Malcolm on the other to talk about the challenges in the domiciliary care market (<i>Cllr Carter</i>)</li> <li>○ Domiciliary Care Market - CASSC to receive a report on contingency planning in the event there is a widespread collapse amongst residential and domiciliary care providers following the implementation of the living wage and other potential economic shocks (<i>Cllr Magill</i>) .</li> </ul>	✓			
	<b>Partnerships</b>				
	Review of What Matters programmes and projects, by PSB Executive	✓			Members want to be informed of review and agreed programmes and projects and will use this to inform review of work programme if required.

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